



Qualifications and Registration of Employees

The purpose of this policy is To ensure that the setting meets the requirements of the Regulation of Care Act 2001 and ensure that all staff are qualified and registered to work with children under the age of 16 years.

Who is Responsible?

It is the responsibility of the manager to ensure that all staff including themselves, are in possession of or working towards a recognised qualification in childcare that will enable them to register with the Council.

How will the policy be implemented?

- All staff are asked to provide copies of their qualification certificates at interview (if qualified)
- All staff are required and be willing to work towards a recognised qualification (if not in possession of one already)
- All staff have a folder and are required to go on monthly in-house training and external training to develop their knowledge and skills within childcare.
- All relevant staff (with no previous childcare qualifications) will be required to undertake relevant qualifications to develop their career further.