



### **Nappy Changing Routine**

- Gloves and disposable aprons must be worn while changing nappies and soiled clothes.
- Never leave the child unattended on the changing mat
- Always use wipes to clean the child, cotton wool and warm water should be used if the child has a nappy rash.
- All wipes/gloves/aprons and disposable nappies to be bagged in a nappy bag and disposed of in a nappy bin.
- The changing mat is to be wiped down with anti-bacterial spray after every child.
- Any spillages on the floor must be wiped up using paper towels then cleaned with detergent, towels to be disposed of in a nappy bin..
- Hands to be washed after each nappy change.
- Changing forms and cleaning forms to be filled in appropriately.

### **End of Day**

- All areas to be wiped down with "Flash" spray
- Floor to be moped using detergent.
- Staff to sign the cleaning form once cleaning has been completed.
- Any breakages/faults to be reported to management.
- Nappy bags to be disposed of in a large nappy wheelie bin outside the premises.